

**SOUTHEASTERN REGIONAL
ASSOCIATION OF TEACHER EDUCATORS**

Organized - 1953

Chartered - 1984

ARTICLES OF INCORPORATION

BYLAWS

CONFERENCE PROCEDURES

Comprised Of

ALABAMA	NORTH CAROLINA
ARKANSAS	SOUTH CAROLINA
FLORIDA	TENNESSEE
GEORGIA	TEXAS
KENTUCKY	VIRGINIA
LOUISIANA	WEST VIRGINIA
MISSISSIPPI	MARYLAND
MISSOURI	

ARTICLES OF INCORPORATION

A. NAME: SOUTHEASTERN REGIONAL ASSOCIATION OF TEACHER EDUCATORS, INC.

B. DURATION: From date of charter to perpetual duration

C. PURPOSE:

To improve teacher education, broadly conceived, in the Southeastern United States directly, and indirectly throughout the nation by affiliation with the national organization of Association of Teacher Educators by means of:

1. Conferences held throughout the Southeastern United States which will provide for:

- Distinguished lectures in Teacher Education
- Panel discussions on various issues dealing with the preparation of teachers
- Various forms of studying and examining issues that deal with the improvement of education at all levels in both public and private settings

2. Research and Study activities that lead to more effective programs in education by:

- Supporting research activities
- Recognizing outstanding educational programs
- Recognizing outstanding writings and research

3. Professional growth opportunities for members by:

- Association with other teacher educators
- Membership on study groups and committees
- Cooperation with other educational agencies, organizations, and institutions

4. A catalyst through which related teacher organizations may:

- Engage in productive dialogue
- Cooperate in services
- Share in publications, research, and creative activity

D. Provisions for the regulation of internal affairs:

The organization shall be managed by the provisions of this document supplemented by bylaws which shall be adopted as required by the Kentucky Revised Statutes and shall be consistent with the following procedures:

Control -

Control of the organization shall be vested in a Board of Directors consisting of the elected officers of the Association, the immediate past president, the executive

secretary, all past presidents of the organization, all current presidents of the state units, and a teacher education student from an institution of higher education.

Powers of the Board of Directors -

To make all decisions relating to the Administration of the organization but subject to confirmation by a majority of the total membership in accordance with provisions in the Bylaws.

Distribution of assets -

All assets of the organization shall be used to administer and promote activities stated in the purposes of these articles. No assets will accrue to individual members by means of distribution or dissolution.

Dissolution or final liquidation -

When the organization has failed to meet for three consecutive years, it shall be incumbent upon the registered agent or his/her successor to call the Board of Directors into session for the purpose of assigning any remaining assets to appropriate non-profit scholarship fund(s) in state(s) represented by this organization to support scholarships for students pursuing preparation for positions in education. The registered agent shall then surrender the charter to the Kentucky Secretary of State.

E. Address of registered office and process agent:

Roy Lauter
Asbury College
1 Macklem Drive
Wilmore, KY 40390-1198

F. Number of members constituting initial Board of Directors. Names and addresses of persons who are to serve as initial members of the Board of Directors. (same as incorporators)

(LA)	Dr. Helen M. Cookston
(VA)	Dr. B. Keith Eicher
(TN)	Dr. William L. Butefish
(MS)	Dr. Gary Rush
(WV)	Dr. Irene B. Mossburg
(NC)	Dr. Delores M. Wolfe
(KY)	Dr. William H. Banks, Jr.
(FL)	Dr. Fanchon Felice Funk
(AL)	Dr. Robert M. Lightfoot
(SC)	Dr. Howard D. Hill
(KY)	Dr. R. Dan Barr
(KY)	Dr. David Watts

First Draft - October, 1969	Bylaws Amended - October 29, 1977
Second Draft - October, 1970	Constitution Amended - October 28, 1979
Adopted and approved by the Seventh State, April 15, 1971	Constitution and Bylaws Amended - October 28, 1982
Amended and Approved - November 7, 1975	Constitution and Bylaws Amended - October 30, 1993

SOUTHEASTERN REGIONAL ASSOCIATION
OF TEACHER EDUCATORS BYLAWS

ARTICLE I

Name

The name of the organization shall be The Southeastern Regional Association of Teacher Educators.

ARTICLE 11

Purposes

The purposes shall be those stated under that section in the Articles of Incorporation.

ARTICLE III

Membership

Section 1. The Southeastern Regional Association of Teacher Educators shall include the following states: Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, South Carolina, Tennessee, Texas, Virginia, and West Virginia.

Section 2. All persons residing in states with good membership standing in the Association as defined in Article VIII, Section 2 of the Bylaws and who are members of the Association for Teacher Educators unit of any of the states listed in Article III, Section 1, shall be entitled to membership in the Southeastern Regional Association of Teacher Educators.

Section 3. Other states may be admitted upon approval by the Board of Directors. A written request for such membership should be submitted to the Board of Directors at its annual meeting.

ARTICLE IV

The Officers

Section 1. The officers of the Association shall be a president, first vice-president (president elect), second vice-president and an executive secretary. The president and vice presidents shall serve for one year. The executive secretary shall serve at the pleasure of the Board of Directors.

Section 2. Any active member who has held membership in the National and State Associations for three consecutive years may be nominated for the office of second vice-president. The first vice-president (president elect) shall accede to the office of president and the second vice-president shall accede to the office of the first vice-president (president-elect) at the close of the annual meeting of the Association.

Section 3. A slate of candidates for the office of second vice-president shall be prepared by the Nominations and Elections Committee. Election shall be by ballot at the annual meeting, with the candidate receiving the highest number of votes being declared the winner.

Section 4. The term of each officer, except the executive secretary, shall be for one year. The office shall be assumed at the close of the annual meeting and continue until the end of the next annual meeting. If any office becomes vacant, it shall be filled by the Board of Directors. A one-time exception to this by-law will apply to the term of office of president and first vice-president for the 1993-94 year. At the conclusion of the 1993 annual meeting the incoming president and first vice-president will serve two-year terms. NO second vice-president shall be elected for 1993-94. At the conclusion of the 1994 meeting a second vice-president will be elected, and the term of office will revert to that of being for one year.

ARTICLE V

Administration

The management of the affairs of the Association shall be vested in a Board of Directors. The Board of Directors shall consist of the elected officers of the Association, the retiring president, the executive secretary, all past presidents of the Association, all current presidents of the state units and a teacher education student from an institution of higher education. The student member shall be nominated by the first vice-president and approved by the Board of Directors. The student member's tenure on the Board of Directors shall coincide with that of elected officials.

ARTICLE VI

Meetings

The association shall sponsor an annual meeting. The annual meeting shall be planned by the first vice-president. Other meetings shall be called as needed by the President or the -Board of Directors.

ARTICLE VII

Amendments

These bylaws may be amended at any annual meeting of the Association by a two-thirds majority of those members present and voting, provided that notice of the proposed amendment shall have been submitted to the Board of Directors at the annual meeting of the Association preceding the annual meeting in which the amendment is presented.

ARTICLE VIII

Dues

Section 1. Annual dues for the Association year shall be paid by member states. The amount of such dues shall be set by the Board of Directors. The amount to be paid by each state shall be established at the annual meeting.

Section 2. A state shall be in good standing in the Association if it has paid its dues by the opening of the annual meeting. A state that is not in good standing may regain its good standing by paying all past dues plus an amount to be determined by the Board of Directors.

ARTICLE IX

Tenure and Duties of the Officers

Section 1. All officers shall serve terms as indicated in Article IV, Section 4, of the Constitution.

Section 2. President. It shall be the duty of the president to preside at all meetings of the Association and of the Board of Directors and to appoint committee chairs and members. It shall also be the duty of the president to plan the SRATE reception at the ATE Annual Meeting. The president shall inform the Executive Secretary of the National Association of Teacher Educators of the current officers of the Association and meetings of the Association.

Section 3. Vice-Presidents. The duties of the vice-presidents shall be to assist the president and to preside at annual meetings at the

discretion of the president. The first vice-president shall have the duty to plan the Fall Conference. The second vice-president shall have the duty to plan the annual breakfast at the ATE Annual meeting. Where feasible the vice-presidents shall be elected from the states in which the conferences for the succeeding years will be held.

Section 4. Executive Secretary. The executive secretary shall provide continuity in the Board of Directors; shall be responsible for the writing of the history of the Association and the compilation of the Association scrapbook; shall keep a mailing list of all members in the Association; shall keep minutes of the meetings of the Board of Directors, the annual Business Meeting of the Association, and all other meetings of the Association; shall have charge of the funds of the Association, pay all bills upon approval of the president or the Board of Directors, and keep account of all transactions. An annual audit of the financial transactions of the Association shall be made by a committee appointed by the president. A report of this committee shall be made at the annual business meeting of the Association. The Executive Secretary should have served, prior to selection, as President of the Southeastern Regional Association of Teacher Educators; shall be selected by the Board of Directors and shall serve at the pleasure of this body.

ARTICLE X

Committees

Such standing committees and ad hoc committees as may be needed shall be created and have membership as named by the President.

ARTICLE XI

Rules of Meetings

All business meetings shall be conducted under Robert's Rules of Order.

CONFERENCE PROCEDURES

1. The Southeastern Regional Association of Teacher Educators shall hold two meetings annually: (1) A fall conference and (2) A spring meeting in conjunction with the National ATE Conference.
2. The Fall Conference dates shall be approved by the Board of Directors. The first vice-president of SRATE shall be responsible for planning, conducting, evaluating, and reporting the conference.
3. The Spring meeting shall be scheduled during the National A.T.E.

Conference in February. The second vice-president, in cooperation with the Executive Secretary, shall be responsible for scheduling, planning, conducting and evaluating the Spring meeting.

4. The Board of Directors shall meet on Thursday, preceding the first general session of the Conference.
5. Monies shall be made available for initial planning of the Conference the year preceding the Conference. A request for advanced funding must be approved by the Committee. Any monies advanced must be returned by the Spring meeting following the Conference.
6. Registration fees for each Conference shall be established by the Board of Directors. The portion of registration fees designated for the SRATE treasury shall be determined by The Board of Directors.
7. The State Association hosting the Conference shall submit a budget proposal to the Board of Directors for review and approval at the Fall Conference one year prior to the scheduled Conference.
8. Designated funds from registration fees and any Conference earnings earmarked for SRATE as approved in the budget shall be submitted to the Executive Secretary prior to or at the time of the Spring meeting.
9. A separate SRATE account for handling conference funds shall be opened by the Association hosting the Conference. The account shall be certified by the Executive Secretary/Treasurer.
10. Adequate advanced publicity and communications for the Fall Conference and Spring meeting shall be provided all member states.

PROCEDURES

Year Preceding Conference (President-elect)

- Select location and make arrangement for conference
- Submit plans to Board of Directors for approval
- Extend invitation at Fall Conference
- Announce conference program-National meeting
- Finalize Spring plans for conference
- Prepare and mail publicity

Conference Year (President)

- Mail pre-registration information
- implement conference plans

Post Conference (Past-President)
-Prepare report of Conference
-Submit to Executive Secretary